

Cautions provided pursuant to the Privacy Act 1993 and other information before applying for a residential tenancy.

## In Terms of the Privacy Act 1993 you are given notice that:

1. Requests information- this application form asks you to provide personal information and
2. Purpose of collection - the information collected on this form is required so that the landlord is better able to assess whether you would be the best applicant on merit for the tenancy and to record limited information contained in the application form on a web-based database. The limited information concerns your identity and your last known address. This information is required to assist the landlord in locating you to enforce any unsatisfied money order made by the Tenancy Tribunal.
3. Recipient of information - the information is provided by you to the Landlord/Agent/Property Manager (Delete that which is inappropriate)
4. Sight information - I/we advise you that you have the right to see the information I/we hold about you
5. Correct information - to correct that information if it is incorrect in accordance with the Privacy Act 1993
6. Holding information - if you do not enter a tenancy agreement with the landlord referred to on this application form, the application form will be destroyed.
7. Uses of information - you are advised that some information relating to your identity and last known address may be supplied to a national web-based database.

Other information drawn to your attention:

By completing this form you evidence the fact that you are applying to rent a residential house/flat/apartment, and -

You are further advised that: If you do not supply all the information requested in this application form you may not be considered as the best applicant for the rental property or properties available

Please note:

A separate completed application form is required for each person who proposes to enter a tenancy agreement.

## Section A

### Applicant Details

Name of applicant .....  
(First name) (Middle name) (Family name)

Applicant home phone..... Mobile.....

Current address.....

Date of birth .....

Identification: Drivers licence number: ..... Type .....

Other form of ID .....

Length of time at this address.....years..... months

Email address.....

Skype.....

Reason for leaving current address.....

Have you ever had a tenancy terminated before? Yes | No (Please circle)  
If yes, please provide details .....

Have you ever had money deducted from your bond? Yes | No (Please circle)  
If yes please provide details .....

Are you currently paying off a debt to any finance companies Yes | No  
If Yes how much.....

Are you currently paying off a debt to any other landlord or property manager Yes | No  
If Yes give details .....

Number of people intending to reside ..... (including applicant)

## Section B

### Chattels, Pets and Smokers:

Pets: Do you have a pet? YES | NO  
If yes, what is the pet? .....

Smoking: Are you or any other prospective occupant, a smoker? YES | NO

In the event of an emergency who would you like us to contact?.....

Next of kin.....

Age: If you are under the age of 18 are you married? YES / NO

Do you own any chattels? List here.....

## Section C

### Motor Vehicle Section:

Motor vehicle: Will you be parking a motor vehicle on the property? YES | NO  
If yes how many?.....

Vehicle details: .....  
Make Model Color Registration number

Who is the registered owner? .....

Is there finance on the vehicle.....

**Section D**

**Income and Employment**

What is your source of income ..... | WINZ

Income per week \$.....

Place of employment.....

Address .....

Managers name.....

Phone number..... How long with this employer? .....

Brief details of *previous* employment .....

Address .....

Managers name.....

Phone number..... How long with this employer? .....

WINZ number .....

**Section E**

**References Section:**

Please supply three referees

I agree to you contacting any of the following referees.

.....Telephone..... Email .....

.....Telephone..... Email.....

.....Telephone..... Email .....

I agree to you contacting my previous landlord for a reference

Previous landlords details 1:.....

First name

Family name

Telephone no

Previous landlords details 2:.....

First name

Family name

Telephone no

I agree to you checking any of the details contained on this application form with any credit reference service or tenant information database.

I agree to you placing any of the information regarding my identity supplied on this application form on a national online database.

I agree that you may use any of the information on this application form to assist in the enforcement of any unsatisfied Order made against me by the Tenancy Tribunal.

I agree that you may use any of the information contained on any Tenancy Tribunal Order to assist the enforcement of any unsatisfied Money Order made against me by listing details of the order on an online national database.

I confirm the information in this form is true and correct and that I have read and signed the Cautions under the Privacy Act 1993 and other information on the other side of this application form before completing the application form itself.

..... Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
(Signature of Applicant)